



## YEARLY STATUS REPORT - 2020-2021

| <b>Part A</b>  |  |
|--|--|
| <b>Data of the Institution</b>                       |  |
| <b>1.Name of the Institution</b>                     | M M Ghodasara Mahila Arts and Commerce College |
| • Name of the Head of the institution                | Dr. Dinesh A. Dadhania                         |
| • Designation  | Principal                                      |
| • Does the institution function from its own campus? | Yes  |
| • Phone no./Alternate phone no.                      | 02852670523                                    |
| • Mobile no  | 9825625058                                     |
| • Registered e-mail                                  | mngjnd@gmail.com                               |
| • Alternate e-mail                                   | mng_college@yahoo.co.in                        |
| • Address  | Opp. Motibaug,                                 |
| • City/Town  | Junagadh                                       |
| • State/UT   | Gujarat  |
| • Pin Code   | 362001   |
| <b>2.Institutional status</b>                        |  |
| • Affiliated /Constituent                            | Affiliated                                     |
| • Type of Institution                                | Women  |
| • Location   | Urban  |
|  |  |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status   | Grants-in aid   |                |                             |               |             |
| • Name of the Affiliating University   | Bhakta Kavi Narsinh Mehta University  |                |                             |               |             |
| • Name of the IQAC Coordinator   | Dr. R. A. Sagathiya   |                |                             |               |             |
| • Phone No.  | 9979598442  |                |                             |               |             |
| • Alternate phone No.  | 9427229090  |                |                             |               |             |
| • Mobile   | 9537342286  |                |                             |               |             |
| • IQAC e-mail address  | mmgiqac@gmail.com   |                |                             |               |             |
| • Alternate Email address  | loyan67@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/AQAR%202019-200902202411920.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/AQAR%202019-200902202411920.pdf</a>                                   |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Academic%20Calender%202020-20212901202414161.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Academic%20Calender%202020-20212901202414161.pdf</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 3  | C   | 1.97           | 2018                        | 01/11/2018    | 31/10/2023  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 10/12/2012                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| NSS  | NSS   | State Govt.    | 2020 - 1 year               | 44500         |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                | Yes                         |               |             |
|  |   |                |                             |               |             |

|   |                           |  |
|---|---------------------------|--|
| <ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>   | <a href="#">View File</a> |  |
| <b>9.No. of IQAC meetings held during the year</b>  | <b>4</b>                  |  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>  | <b>Yes</b>                |  |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded          |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |  |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>  |                           |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |  |
| <ul style="list-style-type: none"> <li>• During the COVID -19 pandemic era it was decided to follow both online and offline teaching modes keeping in mind the Covid-19 guidelines. It was instructed to prepare academic calendar. • Institutional Academic calendar Review was carried out. • Programme outcomes and course outcomes were mapped. • Even in Covid Pandemic, the institute arranged online activities to engage students in community service via NCC/ NSS/ SAPTDHARA/ Youth festival etc. • IQAC grants permission and provide adequate support for academic and other activities during the year.</li> </ul> |                           |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>   |                           |  |
|   |                           |  |

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| To do Internal Financial and Academic Audit                 | Both Audits were carried out   |
| To revise the IQAC for quality maintenance                  | It was revised and notification was issued   |
| Organizations of Covid - 19 awareness programs for students | IQAC & NSS units organized Covid - 19 Arogya setu awareness programs like Poster making, Collage, clay modelling. Vaccination camps etc. |
| To organize Webinar   | IQAC and Dept. of BCA organized Webinar on E-learning platform.  |
| To motivate teachers to apply for OP, RC, FDP, STC etc.     | IQAC organized 15 days soft training program for faculty members.  |
| To prepare time table and Teaching Plan                     | IQAC organized meetings for academic calendar, departmental time table and teaching plans.   |

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil  | Nil                |

**14. Whether institutional data submitted to AISHE**

| Year    | Date of Submission |
|---------|--------------------|
| 2020-21 | 05/02/2022         |

**15. Multidisciplinary / interdisciplinary**

Multidisciplinary/ interdisciplinary: Our college is a multi-faculty institute having faculty of Arts, Commerce & BCA courses. The institute has been offering the major Arts courses (Economics, Sociology, Gujarati, English), Commerce course (Accountancy, Banking, Computer science, IT,) and various subjects under Commerce

& Arts, BCA in UG degree programmes. In view of the transformations envisioned in NEP, respective adaptations of the existing programs and courses will be reorganized by specially constituted committee. The institute has seven faculties with five subjects. The faculty and students are encouraged to undertake interdisciplinary/multidisciplinary research projects. Along with the existing programs, courses and well developed infrastructure, it is possible to our institute to introduce Multidisciplinary as well as Interdisciplinary Courses. At Present, we have three Undergraduate programmes with six subjects, and various Career Oriented Programmes. The academic collaboration with the established multidisciplinary sister branches is also possible. Such blend of core subjects and interdisciplinary approach will help students to shape their career options. Total enrolment of the student is sufficient for us to transform the institute in Teaching Universities as proposed in NEP 2020.

#### **16.Academic bank of credits (ABC):**

ABC ID stands for Academic Bank of Credits. It is a virtual mechanism that stores the credits earned by students of Higher Education Institutes in India. The University Grants Commission (UGC) introduced the ABC system in India. The ABC Profile is a centralized digital repository that stores students' academic credits. Students can create a unique ID and password to log in and check their earned credits. The students are encouraged for enrolling online courses from where the students may earn credits from renowned HEIs.

Based System started implementing in a phase-wise manner at the Undergraduate level. The Academic Bank of Credits (ABC) would provide digital platform for the students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative undertaken by the affiliating University is at preparatory phase. The institute would register for the ABC in near future.

#### **17.Skill development:**

The National Education Policy (NEP) 2020 has given special emphasis on acquiring various skills to attain the goal of Samagra Shiksha. The college is already conducting the skill enhancement courses as designed by affiliating University of Bhakta Kavi Narsinh Mehta University from first Semester. The college also encourages the soft skill development of the students by arranging lectures by eminent persons from different fields also. Besides CBCS, the college provides Computer science, IT, Banking, Accounting, English language,

etc Courses and encourages entrepreneurship through different programmes in order to embrace skill development.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Knowledge Systems (IKS), is about our local context, integration of the cultural-social and the academic dimensions of natural science and technology education. Incorporating IKS for helping students to gain awareness of rich heritage and the knowledge produced by the Ancient Indians. It helps the students to be proud and connect to their culture and appreciate where they come from. Students continue to uphold their traditions, and maintain the values passed on from generations. IKS will be incorporated in an accurate and scientific manner throughout the curriculum wherever relevant. The integration of IKS into curriculum will be done later on.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Following OBE policy our college also keeps record of result of every student through academic audit and mentor mentee system. Course Outcomes and Programme outcomes are discussed by the faculty members and displayed on the website. These POs and COs are also discussed in the classroom in the beginning of the academic year. They are also discussed in the induction programme as well. During pandemic, virtual tours were explored by several departments. Successful alumni are invited to share their experiences to highlight the OBE.

**20.Distance education/online education:**

During the COVID-19 pandemic, the college has successfully implemented online teaching through Video lecturer in you tube, Microsoft teams, Zoom, Google meet for Education, by providing individual account of each faculty through the college domain. All the online classes were held using the Microsoft teams account only. Assignments and evaluations were also done online. All the meetings were held online. Webinar and student activity programmes were organized through Microsoft teams. Study materials were uploaded by the faculty members on Microsoft teams as well as through On Cloud LMS portal through individual login. Even after the college resumed several online practices are still exercised. Our college is the member of NLIST - INFLIBNET for Scholarly Content to extend e-resources.

**Extended Profile**

| <b>1.Programme</b>   |                           |
|--|---------------------------|
| 1.1  | 225                       |
| Number of courses offered by the institution across all programs during the year             |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>2.Student</b>   |                           |
| 2.1  | 704                       |
| Number of students during the year   |                           |
| File Description   | Documents                 |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |
| 2.2  | 438                       |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| 2.3  | 524                       |
| Number of outgoing/ final year students during the year                                      |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>3.Academic</b>  |                           |
| 3.1  | 31                        |
| Number of full time teachers during the year   |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| 3.2  | 00                        |

|  |                  |
|--|------------------|
| Number of sanctioned posts during the year                               |                  |
| File Description   | Documents        |
| Data Template  | No File Uploaded |
| <b>4.Institution</b>   |                  |
| 4.1<br>Total number of Classrooms and Seminar halls                      | 34               |
| 4.2<br>Total expenditure excluding salary during the year (INR in lakhs) | 2426540.2        |
| 4.3<br>Total number of computers on campus for academic purposes         | 208              |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.M.Ghodasara Mahila Arts and Commerce College which is affiliated to Bhakta Kavi Narshinh Mehta University, integrates the curriculum provided by the university with its vision and mission statements. Integrating the UGC principles, sustainable development Goals and HEI core values, the college effectively implements and delivers the curriculum, focusing on contribution to national development, fostering global competencies, educating a value system and promoting the use of technology.

The mechanism is as follows: Curriculum Delivery Planning

- IQAC prepares an Annual Academic calendar accommodating the university academic calendar and departmental academic plans which is published on the College website.
- The syllabi of various programmes, Arts Commerce and BCA and weightage of Internal and External examinations are communicated through the college website.
- Preparation of institutional general timetable, the department timetable, and teachers' course plan
- Value-Added Certificate courses supplementing the university



## curriculum

### Curriculum Delivery Process

1. Faculty members prepare Course Plan focusing on course outcomes
2. Curriculum Transactions through online and offline modes
3. Faculty use LMS-Model and ICT platforms like Google Classroom, YouTube Channel, Microsoft teams etc.
4. Doubt solving , mentor support and counseling are conducted after teaching hours.
5. Peer teaching, NPTEL & Inflibnet, Reference book and Computer lab to facilitate advanced learners
6. Effective implementation of experiential learning and value-added courses
7. Feedback regarding the curriculum from the stakeholders is communicated to the IQAC for necessary follow-up action. It is also made available on the college website.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://mmgcollegejnd.edu.in/images/iqacFiles/All%20TimeTable%20%20%202020%2020212901202415531.pdf">https://mmgcollegejnd.edu.in/images/iqacFiles/All%20TimeTable%20%20%202020%2020212901202415531.pdf</a> |

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- IQAC prepares an Annual Academic Plan accommodating the university academic calendar and departmental academic plans which is published in the College hand book and website.
- Induction programmes for first-year students and orientation programmes for parents to give wider knowledge on curriculum and conduct of internal exams.
- Preparation and publication of Internal exam timetable well in advance

#### Ensuring CIE:

- Regular tests as part of Formative Assessment Proper conduct of two Internal Exams and Prelim Exams in each semester
- Timely evaluation of answer scripts
- Time-bound completion of Seminars, Assignments, Projects,

**Internships and Industrial Visits**

- Time-bound completion of Add on / Value added courses and distribution of certificates.
- Regular Academic Audits by IQAC
- Preparation of Outcome Attainment Analysis
- Grievance Redressal system and 'Suggestion box' for students' feedback
- Activities of various cells, Saptdhara, NSS, NCC and departments' extension activities and outreach programmes ensure continuous development
- The exam-related grievances collected are scrutinised and corrective measures are implemented to institutionalise proper mechanisms for continuous evaluation

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://mmgcollegejnd.edu.in/images/iqacFiles/Academic%20Calender%202020-20212901202414161.pdf">https://mmgcollegejnd.edu.in/images/iqacFiles/Academic%20Calender%202020-20212901202414161.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

67

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | No File Uploaded          |

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**M.M.Ghodasara Mahila Arts and Commerce College is committed to adopt best practices blended with educational value system to achieve goal**

of excellence in providing quality education to our students. The Institution follows the curriculum of Bhakta Kavi Narsinh Mehta University and attaches high priority to core areas of human endeavor. The socially relevant issues relating to Environmental sustainability, Professional Ethics, Human values, Sensitivity to Gender, Community development, National integration etc. have been integrated into the larger framework of the syllabus through a series of programmes of various departments.

The NCC and NSS of the College has relentlessly pursued its' good work of spreading awareness among the students and the larger community about the threats to our environment and the need to promote sustainability of the environment. Students are encouraged to participate in various awareness programmes related to Biological Diversity and its' conservation, World Environment Day, World Lion Day, Save Wildlife, Rallies etc.

To summarise, M.M.Ghodasara Mahila College always strives to have and fine-tune the values and qualities of our valued students, the future of our society.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses   | No File Uploaded |
| Minutes of the Boards of Studies/<br>Academic Council meetings with<br>approvals for these courses | No File Uploaded |
| MoU's with relevant<br>organizations for these courses, if<br>any                                  | No File Uploaded |
| Institutional Data in Prescribed<br>Format   | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of programmes and number<br>of students undertaking project<br>work/field work/ /internships<br>(Data Template) | No File Uploaded |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| URL for feedback report           | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf</a> |

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

704

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

403

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor and mentee system was introduced in the college since

established. The main objective of the system is to provide the personal guidance to the mentees. Every development tax various measures such as assignments internal exam group discuss discussion etc. to differentiate slow and advanced learner. Steps taken for slow learners

1. Academic performance of this learners are monitored through class test tutorials in group discussion.
2. Doubt solving space are provided.
3. Tere weaknesses and solutions are worked out.
4. Mentors spare no pain to boost their extreme and self confidence.
4. Mentors patiently been them beyond scheduled classroom hours and co-ordinate with their parents.
5. The mentors provide reading materials reference and textbooks question book

Steps taken for advance learners

1. Mentors provide reading materials for advanced learners to motivate them for research work.
2. Encourage the students to represent college in the inter College event.
3. Motivated the students to write articles and present paper.
4. Make them over about the various competitive exam in prospect of higher studies.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1909               | 31                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducts various student centric activities throughout the year like group discussions, model making, educational tours, debates, quizzes, assignments, storytelling and power point presentations. The college organizes co-curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

In the year 2020-21 because of lockdown, some of the activities were not conducted while some activities were conducted online.

ICT enabled teaching includes LCD projectors and E-learning resources. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process.

TRAFFIC Awareness Campaign and Tree Plantation Day, yoga day, bhajan sandhya, vanyajivan saptah, poster making for covid -19 awareness, clay modeling etc. various Programme were organized to mobilise students to make them responsible citizens. Even provide service to the police department BY NSS volunteers.

Online reference, lectures, motivational talks, educational videos support the teaching-learning process.

The institution has installed Wi-Fi on the campus to support the educational activities. All the departments provide instructional materials to the students for easy follow-up / understanding the concepts on the college website.

Certain courses related to Computer Studies and Commerce practical based Learning. The faculties provide the guidelines to the students to prepare herself as a good citizens.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional information   | Nil                       |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Many departments in the college have been using information and communication technologies. Smart digital and technological instruments like computers, laptops, smartphones, projectors, scanners, and printers are used by many departments. Workshops and training modules have been organized to aid interactive and innovative teaching. MS Teams have been planned to equip teachers to take attendance and teaching on an online platform. Faculty at the college are fully trained to carry out teaching and learning activities on a digital platform using innovative teaching methods.

The faculty makes use of ICT for effective teaching with



E-learning resources etc.

E-Content was developed by teachers.

Whatsapp and Telegram Learning Channels for the benefit of the students.

Pre-recorded videos and recorded lectures are shared with students .

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded          |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

31

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

31

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

398

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College makes sure that all students should be informed about examinations in due time and all students should be able to attend examinations. An awareness is given by the college in the first semester of the program providing information on the internal evaluation process. The college has a basic structure for the continuous internal assessment of theory and practice defined in the Academic regulation of the College/University. For the schedule of exams, the Academic Calendar is strictly followed. Marks of internal examination are shared with students after the exam. Exam Grievances committee is set up to solve problems of students related to an

internal exam only. Due to the pandemic, exams were not conducted online and it is taken care that no student should be deprived due to internet connectivity and any other such technical problems. Notices are displayed on the website in a timely, also students are informed through whatsapp and telegram messages. Marks obtained by the students are informed to them. In this way, the college maintains transparency in examinations.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a standard mechanism for grievances of all kinds including examination and assessment. To maintain highest transparency in internal assessment, the college has formed exam grievance cell which looks after exam related grievances of all kinds. Students are informed to lodge their grievance and submit it the exam committee. The exam committee consults the matter with the concerned department and solve the issue in maximum of a week's time. In case of error on part of the college, the student is considered for due rewards. Remedial exam is also conducted for the slow learners, for students who remained absent due to medical conditions and for those who need improvement in their performance. The grievance committee oversee all the queries related to assessment dissatisfaction and address its smooth solution. In this way, transparency is maintained.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

programmes and course out comes for all progrmmes offered by the institution are stated the institution strives to impart out come

base education to learners to inculcate critical thinking ,problem sloving abilities experiential learning paricipative leaning . the institute has therefore realise the important of learning out come (po,pso,co). the programme outcomes are displyed in the college notice board and website:<https://www.mmgcollegejnd.edu.in/>

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | <a href="#">View File</a>   |
| Paste link for Additional information                   | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf</a> |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded  |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows systematic process of The college offers 3 programme B.COM,B.A.,B.C.A.in Humanities and follows the curriculum designed and prescribed by the BOS of the university. These BOS of respective subjects design the course in the light of specific objectives stated and the college aims to achieve those objectives. The objectives of various courses are mentioned in their curriculum document and the same is explained to the students by respective teachers. The study material and content developed by teachers also indirectly indicate towards the motifs of course delivery. The college ensures that all academic activities are organized based on the general and specific course outcomes. These program outcomes and course outcomes are displayed separately on college website. Collecting and evaluating data on programme and course outcomes for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination) depending upon course type is also used for the process.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

524

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mmgcollegejnd.edu.in/feedback.php?fcats=3>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

06

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | No File Uploaded          |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an innovative ecosystem which initiates the transfer of knowledge. Our Institution provides healthy atmosphere,

infrastructure, resources, confidence for enhancement of the capacity and competencies of teachers and students in research and innovative activities. Institution encourages and help teachers and students to undertake various research activities. The institution provide guidance to the teachers for forwarding Major and Minor research projects. The college subscribes various research journals, books of competitive crackers, socio economic awareness, regarding literatures and contemporary accounting and management issues related books and journals, which help teachers and students to keep themselves updated. Teachers are motivated to pursue their M. Phil. and Ph.D. through Faculty Improvement Program under UGC scheme. During this academic year 03research papers were published by faculty members in various UGC listed journals and also authored 103 books/book chapters during this academic year. During the periodcovid -19 the faculty members were joined verious online webinars, workshops and seminarsetc.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Shri M. M. Ghodasara Mahila Arts and Commerce

NSS Unit



Regular Activity Report - 2020-21

NO

Date

Place of work

Activity performs

10

M.M.Ghudasara collage -

Celebration of wild life week: Jiyo aur Jinedo

1

21/6/2020

Celebration of International Yoga Day at home

Photos available..

2

15/7/2020

Drawing competition

On save the

environment

3

4/8/2020

Online quiz on Indian parliament

17

09/08/2020

Participated on Webinar online

Kya Khadi Aaj Bhi Prastut Hai?

16

15/08/2020

Celebration of Independent Day

R.J.Kaneriya ground

15

15/08/2020

FIT India Movement

Attended online Programme

16

16/08/2020

Shikshak Parv NEP 2020

Online webinar

14

27/08/2020

Tree Plantation

AT HOME

4

28/8/2020

To 05/9/2020

M.M.G.COLL

NSS regi.

5

10/9/2020

Create Nss email

6

14/9/2020

M.M.G.COLL.

SELECTION

7

16/9/2020

NEP-2020

13

16/09/2020

Rastriya Shikshaniti Parv -2020

By BKNMU-JND

11

18/09/2020

Collected Rs. 1160

8

24/9/2020

swachhata abhiyan at collage campus

12

24/09/2020

Safai Abhiyan

Near in my Area, My village

9

2/10/2020

Motibagh and Sardar baugh - junagadh

bhajan sandya

10

19/10/2020 to 24/10/2020

Online plate form

Celebration of wildlife week 2020

18

01/03/2021

M.M.G.COLL.

Guest Lecture on Jindgi Jivvani Jadibutti

20

08/03/2021

Celebration of Women's Day:

19

12/03/2021

**Dandi March**

20

07/12/2020

**Celebration**

21

05/03/21

**My Govt. Portal****Participated**

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,**

**community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

101

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

101

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Classroom: 33**

**Laboratories: 3**

**Total Computers : 208 (Include 40 Laptop)**

**Library and Reading Room : 2**

**Seminar Hall : 1**

**NAAC Room IQAC Room : 1**

**Classroom**

There are 33 fully-furnished, well ventilated, spacious lecture rooms / classrooms, for conducting theory classes. Most of the classrooms are furnished with LCD projector and internet facility to adapt advanced teaching methods.

#### Laboratories

Institute has 3 laboratories to carry out the academic experiments prescribed by BKNMU.

#### Computing facilities

There are 168 computers and 40 laptops. The entire computers area unit is connected with local area network and internet facility. The institute has licensed software's like Windows Operating System, Microsoft Office , NT Server include 15 Clients , Visual Studio 6.0 Professional, Borland Turbo C++, Lotus 123, Borland bBase-III, Accounting Software - MUNIM, Fee Receipt Software, Library Software-ACHHARYA, Tally EPR Accounting Software, Redhat Linux, Word star 4.0 etc. In addition to the regular activities students can download research papers, browse internet, prepare report, power point presentation etc. The institute has 40Mbps \* 3 Broadband internet facility through LAN.

#### Seminar Hall

A Seminar hall with good audio visual facilities is provided. This seminar hall has seating capacity of 1000 students and is being used for conferences, seminars, workshops, placement activities as well as cultural activities.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Sports facilities:

#### Outdoor Sports Infrastructure



No. of Ground / Kit

Area / size ( Meter)

Year of

Establishment

Basket ball

16\*30 Meter

2015

Hand ball

40\*20 Meter

1994

Khokho

27\*16 Meter

2012

Badminton

24\*12 Meter

2018

Softball

60\*60 Feet

2005

Indoor Sports facilities

No. of Ground / Kit

Area / size ( Meter)

Year of

Establishment

Table Tennis

9\*5 Feet

1994

Carrom Board

74\*74 cm

1994

Judo, Karate

2.5\*6 Feet

2015

Chess

1\*1 Feet

1994

Cultural Activities facilities

No. of cupboard

No. of cloths paired /ornaments

No. of paired OF ornaments

1

-

230

1

88

-

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded          |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2426540.20

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

in the year 2020-21 the institute has not any type of ILMS, but institute has manual system of demand and receipt of books.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23044

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

69

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M M Ghodasara Arts and Commerce College has a team of dedicated Computer skilled staff to cater to the needs related to IT infrastructure and maintenance. The institute periodically upgrades the IT infrastructure based on the requirements given by the respective departments. There are total 165 computers and 3 servers available in the institute.

The systems are connected with local area network and internet with 40Mbps \* 3 speed. All the software's and other applications are periodically updated before the expiration. Also, all the application software are upgraded regularly as per the requirements.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

##### 4.3.2 - Number of Computers

168

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following mention facts are evident that, there are established system and procedures for maintaining and utilizing physical, academic and support facilities.

Our College is certified by AISHE, LIC.

**Class Rooms:**

**Utilization:**

Classrooms are used for the regular academic activities (teaching and examination) as per the time-table.

**Maintenance:**

The maintenance of class rooms such as cleaning is carried out with the help of housekeeping staff regularly.

**Laboratory:**

**Utilization:**

All the labs are used for the conduction of regular academic activities as per the time-table, which is prepared before the commencement of every semester.

**Maintenance:**

Before the commencement of each semester, laboratory incharge checks the stock of consumable resources and working condition of the laboratory equipment.

**Library:**

**Utilization:** EVERDAY 12 HOURS OPEN THE LIBRARY FOR THE STUDENTS

The students aspiring to use reading room have to enter their details such as name, department, login and logout time in the register kept at the entrance of the library.

**Maintenance:**

Qualified library staffs is employed for the maintenance of the library.

**Sports Facility**

**Utilization:**

The sports facility is made available to all the students throughout the year.

**Maintenance:**

Maintenance of the sport complex is supervised by Physical Education Department.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

nil

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

Nil



| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | <a href="#">View File</a> |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**nil**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

49

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the Bhakta Kavi Narsinh Maheta University , the student council is formed. The class toppers, representative of girl students, students from NSS &NCC units, sports, & cultural activities are included in the student council. University representative of the college is elected by the members from Student council.

For IQAC students representatives are nominated.for the year 2020-21 two students are nominated. 1. Banugariya Nirju and 2.Pada Hina

The cultural committee cultural events for the academic year 2020-21 and prepare budget for each representatives motivate the students' to Participate in various co-curricular activities like debate, education, drama, skit, mime, dance, intercollegiate seminar competition, exhibitions, poster making competition etc.

To encourage student for extracurricular activities, college has developed subject asociations, where students can take part in various academic and co-curricular aspects.

The sports committee is formed in college to promote sport activities such as, soft ball, basket ball, Handball, .kho-kho, table tennis, badminton, carom, chess etc. girls students are members of women's grievance redressal cell. A committee is constituted by the college to promote for healthy environment to all female staff, students and faculties.

Local Anti -Ragging committee is the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. In the case of anti ragging our institute are

friendly about this committee.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To create top class alumni network that maintain a good relationship between the alma mater and its alumni. To facilitate constant interaction with the alumni, maintain support mechanisms for alumni, network and create a healthy and sustainable relationship with the alumni. The M.M.college believes in creation an environment that foster continuos leaving development. We intend to keep our alumni engaged involves keeping their knowledge and skills up to date and their network expending. The M.M.G. alumni explore in current globe challenges and learn innovative solutions to overcome them. Please visit our site to be posted about the offering this semester.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

M M Ghodasara Mahila Arts and Commerce College, Junagadh is unique because it is committed to social upliftment through education. The Patel Kelvani Mandal, Junagadh manages the college.

#### Vision

"Every girl of any caste, creed or religion or the remotest rural area of our region may obtain higher education and becomes socially, culturally & economically empowered to lead a dignified and noble life and contributes at her best in the progress story of our new Gujarat and our new India of the 21st century."

#### Mission

"To make our college, an educational institution of wholesome development, where every girl student gets the best opportunity to develop and to strengthen her intellectual, physical and creative potentials and emerges as a mature honest and responsible citizen of our great Indians."

#### Aims and Objectives

1. To promote the noble cause of higher education for girls.

2. To ensure that everydeserving student in the region get an opportunity who is deprivedof college education merely because of adverse socio-economic factors.

3. To cultivate self-confidencein our students, so that they become strong and knowledgable enough for further education and job opportunities.

4. To create social awareness amongst our students in form of inequalities arising from socio-economic factors.

5. To create a personalityto fight against injustice at all levels.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://mmgcollegejnd.edu.in/vision-mission.php">https://mmgcollegejnd.edu.in/vision-mission.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For Administration and Governance M M Ghodasara Mahila Arts and Commerce College has adopted a decentralized and participatory approach of governance to safeguard the operations of the college:

- The Board of Management, involving the President of the trust, an Advisory Committee and a Local Managing Committee, supervises the efficient functioning of the college.
- The Governing body is composed of President, Secretary, Principal, Vice Principal, Staff representatives.
- IQAC, a body of quality enhancement, initiates and monitors activities of the college as per the benchmarks.
- The members such as the heads of departments, internal exam coordinators, and the representative of Students' Council such as CRand GS, assists the Principal in decision making and formulation of policies.
- The Students' Council which isan elected body of students functioning under the guidance of staff to facilitates student-centric education.
- Administrative staff helps to achieve the administrative goals of the institution.

- College interacts with all major stakeholders through its Student Council, Staff Association, PTA, Alumni Association and Advisory Committee.
- College has NCC, NSS, saptdhara and etc. committee for smooth and efficient functioning of the extracurricular activities.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Curriculum Development

In our institution the professors from different departments like Gujarati, Commerce, Sociology and Economics work as members of Board of Studies in the university. Institution follows the guidelines of the university very strictly.

### Teaching and Learning

The lectures are taken by using teaching methods like lectures, debates, group discussions and presentations. The professors deliver lectures through conventional method of white board and marker as well as ICT based teaching and learning tools. Also all the departments regularly take the feedback from the students.

### Examination and Evaluation

Up to 2019-20 internal exams as well as external exams were conducted through conventional pen and paper method then after due to Covid-19 pandemic exams and assignments were taken as per guidelines provided by the Govt.

### Research and Development

IQAC and Principal of the college regularly motivate the faculty members to improve and enhance teaching standards, learning standards and research standards. Most of the staff members of the college have published their research papers in national and international journals. Also the staff members encourage college students to participate in the events organized by the University,



Govt. and etc. to enhance quality among them.

| File Description                                       | Documents                 |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded          |
| Paste link for additional information                  | <a href="#">Nil</a>       |
| Upload any additional information                      | <a href="#">View File</a> |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

M M Ghodasara Mahila Arts and Commerce College, Junagadh is managed by Patel Kelvani Mandal, Junagadh followed by the College Principal. The College Principal supervises the following departments for smooth functioning of the college:

- IQAC
- College Development Cell
- Vice Principals (one)
- Academic Departments consisting of : (a) Arts (b) Commerce (c) Science (d) Self Financed Courses
- Extra-Curricular Activities Committees consisting of : (a) Cultural Committee (SAPTDHARA) (b) Sports Committee (c) Women Development Cell (d) Grievance Redressal Committee (e) Anti-Ragging Committee (f) Students' Council
- Examination Committee
- Library Department consisting of Library Incharge, Assistant Librarian and other staff.
- Alumni Association.

Appointment and Service Rules:

- While implementing the appointment process for the government sanctioned post, it is necessary to strictly consider the educational qualifications, eligibility, experience, age limit, and technical qualifications prescribed for the post.
- While implementing the appointment process for the government sanctioned aided post as per the roster.
- No objection certificate should be obtained from the concerned authority for the recruitment of posts as per the roster while implementing the appointment process for government approved grant aided posts.
- The recruitment of non-teaching posts in college has to be

adhered to the various rules and regulations of the Government issued from time to time.

| File Description                              | Documents                 |
|---|---------------------------|
| Paste link for additional information         | <a href="#">Nil</a>       |
| Link to Organogram of the institution webpage | <a href="#">Nil</a>       |
| Upload any additional information             | <a href="#">View File</a> |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description   | Documents                        |
|--|----------------------------------|
| ERP (Enterprise Resource Planning) Document  | <a href="#">No File Uploaded</a> |
| Screen shots of user inter faces   | <a href="#">View File</a>        |
| Any additional information   | <a href="#">No File Uploaded</a> |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a>        |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Not available**

| File Description                      | Documents                        |
|---------------------------------------|----------------------------------|
| Paste link for additional information | <a href="#">Nil</a>              |
| Upload any additional information     | <a href="#">No File Uploaded</a> |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### For Teaching staff

The college has created a Self appraisal form which is to be filled by all the staff members. The Self-appraisal form includes aspects such as:

- Teaching methods adopted.
- Innovative practices carried out.
- Regularity and punctuality.
- Extracurricular participation.
- Suggestions for improvement in self competency.

#### For Non teaching staff

There is no Performance appraisal system.

| File Description                      | Documents           |
|---------------------------------------|---------------------|
| Paste link for additional information | <a href="#">Nil</a> |
| Upload any additional information     | No File Uploaded    |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is carried out by Poojan & Associates for external audit.

And with an object to help the managing person to evaluate the efficiency of the administration internal audit is carried out for proper and accurate and maintenance of books of accounts. And this is verified by the auditor during the audit.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned centralized financial management system to mobilize funds. The Resource Mobilization Policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The Institution is a centrally managed non-profit organization which ensures the income generated is spent for the institution only. A financial advisory body is in place to manage the funds. Funds are provided to meet the requirement of the institution. Adequate funds are provided for Sports, Cultural activities, Scholarships, Free ships to the deserving students. Transparency and accountability is ensured by conducting an annual audit of the statements.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The practices conducted by IQAC are:

### 1. Promotion of Research

IQAC promotes significant research environment amongst staff and students.

### 2. Streamlining of Administration

IQAC established a good pattern of administration. The Management and the Principal gives equal opportunities to staff members who are best suited for a particular task and also, they are provided with opportunities to enhance their skills.

### 3. Effective Teaching and internal examination

IQAC monitors full course completion and effective teaching in the classroom. IQAC also looks into the matter of internal exam and effective evaluation of the internal exam.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality education to the students through an effective and meaningful teaching-learning process is the main function of the college. This plays a vital role in enhancing the quality of the academic and co-curricular activities of the College in keeping with

its vision and mission. IQAC achieves above goal through following practices:

- Conducting academic check annually wherein departments are made to do a performance analysis based on results, assignments, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on this, the IQAC gives suggestionsto the Departments for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
- Collecting feedback fromstudents, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the performance especially in academics. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has always been active in promoting gender equity and sensitization of students and staff on this issue through curricular/co-curricular/extra curricular.

Curricular components in education, psychology and sociology etc. Aim at inculcating sensitivity towards gender issues. Students are further sensitized through seminar held at virtual.

International women's day was celebrated on 8th march 2021 virtually. The college has facilities like a common room and medical room.

With special attention to the students physical security, there are security guards and CCTV cameras at strategic point within campus. There is grievance redressal committee to address gender related grievances of students, faculty and staff.

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |



**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management :**

**Solid waste segregation is done manually. Institute appointed sweepers and casual workers are engaged with the cleaning and sweeping work regularly. Bins are used for segregating nonbiodegradable solid waste are disposed to municipality collection.**

**Biomedical waste management :**

**No hazardous chemicals and radio-active waste are generated on the college campus as the college basically imparts arts, commerce and bca subjects.**

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded          |
| Any other relevant information                    | <a href="#">View File</a> |

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description   | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities                       | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | No File Uploaded          |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen**

**D. Any 1 of the above**

**5.**

**reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the college is the holistic development and empowerment of the girls students learner with this end in view the college strives to expose its students to emerging areas of knowledge and culture. The college takes various initiatives to promote and inclusive environment. Facilitating tolerance and

harmony towards culture, regional linguistic, communal, socioeconomic and other diversities.

The college maintains a merit based selection of students for all communities with the diverse socio-economic backgrounds predominantly from muslim community.

Celebration of various days of national and international importance. Students organized multi culture program in a collaborative way transcending socio-economic, communal, regional and diversities. Even in times the COVID-19 crises the college celebrated virtually.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college abides by and works to uphold Indian constitutional values (secularism, liberty, social justice and human dignity) for subject such as sociology and psychology discourses on constitutional values, rights and duties are incorporated in the curricula.

Institute organized virtual lectures on sensitized students about the constitutional values on 26th November 2021. On 1st December worlds aids day the students awareness about HIV and the social consequences for its patients. The IQAC arranged a virtual lecture on 14th April to commemorate the birthday of Dr. B.R. Ambedkar. Republic day was celebrated on 26th January 2021 and independence was celebrated on 15th august 2021 virtual.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution is aware of its responsibility to empower the young girls students under its tutelage not only through its pedagogical expertise in the chosen stream but also through value education for enhancement of their moral growth. The institute celebrated virtually national and international importance are integrant part of value education through which the students were imbibed with the spirit of patriotism, tolerance, universal brotherhood, peace and the like through celebration of birth anniversary of our national heroes.

For the academic year 2020-21, we have celebrated independence day, constitution day, international women’s day and international yoga day were observed virtually.

The institution believes that the celebration and the active participation in these events will foster the all-round development of young students, many of whom will becomes the leaders of tomorrow.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1 :

- Stimulation of E-learning process

### Objectives :

- To overcome the situational impediments due to COVID-19
- To continue with the academic exercises through online mode.

### Context :

To revive the academic exercises during pandemic.

### The Practice :

- Online classes were taken using different online platforms.

### Evidence of Success :

- Motivational online classes were organized.

### Problems of the Practice :

- Poor network at times stood in the way.
- Data packs were costly for economically backward students.
- Physical disconnectivity hamper the student-centric activities within the campus.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives to move the heritage of academic excellence for more than four decades with its commitment to provide a holistic and inclusive education for young girl learners.

The college caters to a heterogeneous composition of students.

The institution holds a democratic governance through several subcommittees.

The academic calendar is maintained concomitantly with the university academic calendar.

The institution maintains consistent methodology to insure high quality deliverance with the use of ICT enable classes.

A spacious library, with curriculum based books, reference books, journal and IT enabled reading resources act as valued infrastructural provision.

The institution maintains its on "Student Feedback Form".

The institution encourages participation of the students in various co-curricular activities.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.M.Ghodasara Mahila Arts and Commerce College which is affiliated to Bhakta Kavi Narshinh Mehta University, integrates the curriculum provided by the university with its vision and mission statements. Integrating the UGC principles, sustainable development Goals and HEI core values, the college effectively implements and delivers the curriculum, focusing on contribution to national development, fostering global competencies, educating a value system and promoting the use of technology.

The mechanism is as follows: Curriculum Delivery Planning

- IQAC prepares an Annual Academic calendar accommodating the university academic calendar and departmental academic plans which is published on the College website.
- The syllabi of various programmes, Arts Commerce and BCA and weightage of Internal and External examinations are communicated through the college website.
- Preparation of institutional general timetable, the department timetable, and teachers' course plan
- Value-Added Certificate courses supplementing the university curriculum

Curriculum Delivery Process

1. Faculty members prepare Course Plan focusing on course outcomes
2. Curriculum Transactions through online and offline modes
3. Faculty use LMS-Model and ICT platforms like Google Classroom, YouTube Channel, Microsoft teams etc.
4. Doubt solving, mentor support and counseling are conducted after teaching hours.
5. Peer teaching, NPTEL & Inflibnet, Reference book and Computer lab to facilitate advanced learners
6. Effective implementation of experiential learning and value-added courses
7. Feedback regarding the curriculum from the stakeholders is communicated to the IQAC for necessary follow-up action. It is also made available on the college website.



| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://mmgcollegejnd.edu.in/images/iqacFiles/All%20TimeTable%20%20%20%202020%2020212901202415531.pdf">https://mmgcollegejnd.edu.in/images/iqacFiles/All%20TimeTable%20%20%20%202020%2020212901202415531.pdf</a> |

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- IQAC prepares an Annual Academic Plan accommodating the university academic calendar and departmental academic plans which is published in the College hand book and website.
- Induction programmes for first-year students and orientation programmes for parents to give wider knowledge on curriculum and conduct of internal exams.
- Preparation and publication of Internal exam timetable well in advance

#### Ensuring CIE:

- Regular tests as part of Formative Assessment Proper conduct of two Internal Exams and Prelim Exams in each semester
- Timely evaluation of answer scripts
- Time-bound completion of Seminars, Assignments, Projects, Internships and Industrial Visits
- Time-bound completion of Add on / Value added courses and distribution of certificates.
- Regular Academic Audits by IQAC
- Preparation of Outcome Attainment Analysis
- Grievance Redressal system and 'Suggestion box' for students' feedback
- Activities of various cells, Saptdhara, NSS, NCC and departments' extension activities and outreach programmes ensure continuous development
- The exam-related grievances collected are scrutinised and corrective measures are implemented to institutionalise proper mechanisms for continuous evaluation

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Academic%20Calender%202020-20212901202414161.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Academic%20Calender%202020-20212901202414161.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**67**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <b>No File Uploaded</b>   |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

M.M.Ghodasara Mahila Arts and Commerce College is committed to adopt best practices blended with educational value system to achieve goal of excellence in providing quality education to our students. The Institution follows the curriculum of Bhakta Kavi Narsinh Mehta University and attaches high priority to core areas of human endeavor. The socially relevant issues relating to Environmental sustainability, Professional Ethics, Human values, Sensitivity to Gender, Community development, National integration etc. have been integrated into the larger framework of the syllabus through a series of programmes of various departments.

The NCC and NSS of the College has relentlessly pursued its' good work of spreading awareness among the students and the larger community about the threats to our environment and the need to promote sustainability of the environment. Students are encouraged to participate in various awareness programmes related

to Biological Diversity and its' conservation, World Environment Day, World Lion Day, Save Wildlife, Rallies etc.

To summarise, M.M.Ghodasara Mahila College always strives to have and fine-tune the values and qualities of our valued students, the future of our society.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded |
| Institutional Data in Prescribed Format  | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| URL for feedback report           | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Feedback%20Action%20Taken%20Report-2020-210702202411215.pdf</a> |

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

704

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

403

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor and mentee system was introduced in the college since established. The main objective of the system is to provide the personal guidance to the mentees. Every development tax various measures such as assignments internal exam group discuss discussion etc. to differentiate slow and advanced learner. Steps taken for slow learners

1. Academic performance of this learners are monitored through class test tutorials in group discussion.
2. Doubt solving space are provided.
3. Tere weaknesses and solutions are worked out.
4. Mentors spare no pain to boost their extreme and self confidence.
4. Mentors patiently been them beyond scheduled classroom hours and co-ordinate with their parents.
5. The mentors provide reading materials reference and textbooks question book

Steps taken for advance learners

1. Mentors provide reading materials for advanced learners to motivate them for research work.
2. Encourage the students to represent college in the inter College event.
3. Motivated the students to write articles and present paper.
4. Make them over about the various competitive

exam in prospect of higher studies.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1909               | 31                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducts various student centric activities throughout the year like group discussions, model making, educational tours, debates, quizzes, assignments, storytelling and power point presentations. The college organizes co-curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

In the year 2020-21 because of lockdown, some of the activities were not conducted while some activities were conducted online.

ICT enabled teaching includes LCD projectors and E-learning resources. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process.

TRAFFIC Awareness Campaign and Tree Plantation Day, yoga day, bhajan sandhya, vanyajivan saptah, poster making for covid -19 awareness, clay modeling etc. various Programme were organized to mobilise students to make them responsible citizens. Even provide service to the police department BY NSS volunteers.

Online reference, lectures, motivational talks, educational videos support the teaching-learning process.

The institution has installed Wi-Fi on the campus to support the educational activities. All the departments provide instructional materials to the students for easy follow-up / understanding the concepts on the college website.

Certain courses related to Computer Studies and Commerce practical based Learning. The faculties provide the guidelines to the students to prepare herself as a good citizens.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional information   | Nil                       |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Many departments in the college have been using information and communication technologies. Smart digital and technological instruments like computers, laptops, smartphones, projectors, scanners, and printers are used by many departments. Workshops and training modules have been organized to aid interactive and innovative teaching. MS Teams have been planned to equip teachers to take attendance and teaching on an online platform. Faculty at the college are fully trained to carry out teaching and learning activities on a digital platform using innovative teaching methods.

The faculty makes use of ICT for effective teaching with

E-learning resources etc.

E-Content was developed by teachers.

Whatsapp and Telegram Learning Channels for the benefit of the students.

Pre-recorded videos and recorded lectures are shared with students .



| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded          |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

31

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

31

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

398

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College makes sure that all students should be informed about examinations in due time and all students should be able to attend examinations. An awareness is given by the college in the first semester of the program providing information on the internal evaluation process. The college has a basic structure for the continuous internal assessment of theory and practice defined in the Academic regulation of the College/University. For the schedule of exams, the Academic Calendar is strictly followed. Marks of internal examination are shared with students after the exam. Exam Grievances committee is set up to solve problems of students related to an internal exam only. Due to the pandemic, exams were not conducted online and it is taken care that no student should be deprived due to internet connectivity and any other such technical problems. Notices are displayed on the website in a timely, also students are informed through whatsapp and telegram messages. Marks obtained by the students are informed to them. In this way, the college maintains

**transparency in examinations.**

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a standard mechanism for grievances of all kinds including examination and assessment. To maintain highest transparency in internal assessment, the college has formed exam grievance cell which looks after exam related grievances of all kinds. Students are informed to lodge their grievance and submit it the exam committee. The exam committee consults the matter with the concerned department and solve the issue in maximum of a week's time. In case of error on part of the college, the student is considered for due rewards. Remedial exam is also conducted for the slow learners, for students who remained absent due to medical conditions and for those who need improvement in their performance. The grievance committee oversee all the queries related to assessment dissatisfaction and address its smooth solution. In this way, transparency is maintained.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

programmes and course out comes for all progrmmes offered by the institution are stated the institution strives to impart out come base education to learners to inculcate critical thinking ,problem sloving abilities experiential learning paricipative leaning . the institute has therefore realise the important of learning out come (po,ps,co). the programme outcomes are displyed in the college notice board and website:<https://www.mmgcollegejnd.edu.in/>

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | <a href="#">View File</a>   |
| Paste link for Additional information                   | <a href="https://mmgcollegejnd.edu.in/images/igacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf">https://mmgcollegejnd.edu.in/images/igacFiles/Program%20Outcomes,%20Program%20Specific%20Outcomes%20and%20Course%20Outcomes%202021200220247684.pdf</a> |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded  |

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows systematic process of The college offers 3 programme B.COM,B.A.,B.C.A.in Humanities and follows the curriculum designed and prescribed by the BOS of the university. These BOS of respective subjects design the course in the light of specific objectives stated and the college aims to achieve those objectives. The objectives of various courses are mentioned in their curriculum document and the same is explained to the students by respective teachers. The study material and content developed by teachers also indirectly indicate towards the motifs of course delivery. The college ensures that all academic activities are organized based on the general and specific course outcomes. These program outcomes and course outcomes are displayed separately on college website. Collecting and evaluating data on programme and course outcomes for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination) depending upon course type is also used for the process.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

524

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mmgcollegejnd.edu.in/feedback.php?fcats=3>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

NIL

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

06

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | No File Uploaded          |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Institution has created an innovative ecosystem which initiates the transfer of knowledge. Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of teachers and students in research and innovative activities. Institution encourages and help teachers and students to undertake various research activities. The institution provide guidance to the teachers for forwarding Major and Minor research projects. The college subscribes various research journals, books of competitive crackers, socio economic awareness, regarding literatures and contemporary accounting and management issues related books and journals, which help teachers and students to keep themselves updated. Teachers are motivated to pursue their M. Phil. and Ph.D. through Faculty Improvement Program under UGC scheme.

During this academic year 03 research papers were published by faculty members in various UGC listed journals and also authored 103 books/book chapters during this academic year. During the period covid -19 the faculty members were joined various online webinars, workshops and seminar etc.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

| File Description  | Documents                 |
|---|---------------------------|
| URL to the research page on HEI website   | Nil                       |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

01

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Shri M. M. Ghodasara Mahila Arts and Commerce

NSS Unit

Regular Activity Report - 2020-21

NO

Date

Place of work



Activity performs

10

M.M.Ghodasara collage -

Celebration of wild life week: Jiyo aur Jinedo

1

21/6/2020

Celebration of International Yoga Day at home

Photos available..

2

15/7/2020

Drawing competition

On save the

environment

3

4/8/2020

Online quiz on Indian parliament

17

09/08/2020

Participated on Webinar online

Kya Khadi Aaj Bhi Prastut Hai?

16

15/08/2020

Celebration of Independent Day

R.J.Kaneriya ground

15

15/08/2020

FIT India Movement

Attended online Programme

16

16/08/2020

Shikshak Parv NEP 2020

Online webinar

14

27/08/2020

Tree Plantation

AT HOME

4

28/8/2020

To 05/9/2020

M.M.G.COLL

NSS regi.

5

10/9/2020

Create Nss email

6

14/9/2020

M.M.G.COLL.

SELECTION

7

16/9/2020

NEP-2020

13

16/09/2020

Rastriya Shikshaniti Parv -2020

By BKNMU-JND

11

18/09/2020

Collected Rs. 1160

8

24/9/2020

swachhata abhiyan at collage campus

12

24/09/2020

Safai Abhiyan

Near in my Area, My village

9

2/10/2020

Motibagh and Sardar baugh - junagadh

bhajan sandya

10

19/10/2020 to 24/10/2020

Online plate form

Celebration of wildlife week 2020

18

01/03/2021

M.M.G.COLL.

Guest Lecture on Jindgi Jivvani Jadibutti

20

08/03/2021

Celebration of Women's Day:

19

12/03/2021

Dandi March

20

07/12/2020

Celebration

21

05/03/21

My Govt. Portal

Participated

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

101

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

101

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom: 33

Laboratories: 3

Total Computers : 208 (Include 40 Laptop)

Library and Reading Room : 2

Seminar Hall : 1

NAAC Room IQAC Room : 1

#### Classroom

There are 33 fully-furnished, well ventilated, spacious lecture rooms / classrooms, for conducting theory classes. Most of the classrooms are furnished with LCD projector and internet facility to adapt advanced teaching methods.

#### Laboratories

Institute has 3 laboratories to carry out the academic experiments prescribed by BKNMU.

**Computing facilities**

There are 168 computers and 40 laptops. The entire computers area unit is connected with local area network and internet facility. The institute has licensed software's like Windows Operating System, Microsoft Office , NT Server include 15 Clients , Visual Studio 6.0 Professional, Borland Turbo C++, Lotus 123, Borland bBase-III, Accounting Software - MUNIM, Fee Receipt Software, Library Software-ACHHARYA, Tally EPR Accounting Software, Redhat Linux, Word star 4.0 etc. In addition to the regular activities students can download research papers, browse internet, prepare report, power point presentation etc. The institute has 40Mbps \* 3 Broadband internet facility through LAN.

**Seminar Hall**

A Seminar hall with good audio visual facilities is provided. This seminar hall has seating capacity of 1000 students and is being used for conferences, seminars, workshops, placement activities as well as cultural activities.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports facilities:****Outdoor Sports Infrastructure**

No. of Ground / Kit

Area / size ( Meter)

Year of

Establishment



Basket ball

16\*30 Meter

2015

Hand ball

40\*20 Meter

1994

Khokho

27\*16 Meter

2012

Badminton

24\*12 Meter

2018

Softball

60\*60 Feet

2005

Indoor Sports facilities

No. of Ground / Kit

Area / size ( Meter)

Year of

Establishment

Table Tennis

9\*5 Feet

1994

Carrom Board

74\*74 cm

1994

Judo, Karate

2.5\*6 Feet

2015

Chess

1\*1 Feet

1994

Cultural Activities facilities

No. of cupboard

No. of cloths paired /ornaments

No. of paired OF ornaments

1

-

230

1

88

-

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded          |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2426540.20

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

in the year 2020-21 the institute has not any type of ILMS, but institute has manual system of demand and receipt of books.

| File Description   | Documents                   |
|--|-----------------------------|
| Upload any additional information  | No File Uploaded            |
| Paste link for Additional Information  | Nil                         |
| <b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b> | <b>E. None of the above</b> |
| File Description   | Documents                   |
| Upload any additional information  | No File Uploaded            |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)  | <a href="#">View File</a>   |
| <b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>   |                             |
| <b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>                                    |                             |
| 23044  |                             |
| File Description   | Documents                   |
| Any additional information   | No File Uploaded            |
| Audited statements of accounts   | No File Uploaded            |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)   | <a href="#">View File</a>   |
| <b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>       |                             |
| <b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>  |                             |
| 69   |                             |

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

M M Ghodasara Arts and Commerce College has a team of dedicated Computer skilled staff to cater to the needs related to IT infrastructure and maintenance. The institute periodically upgrades the IT infrastructure based on the requirements given by the respective departments. There are total 165 computers and 3 servers available in the institute.

The systems are connected with local area network and internet with 40Mbps \* 3 speed. All the software's and other applications are periodically updated before the expiration. Also, all the application software are upgraded regularly as per the requirements.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.3.2 - Number of Computers

168

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The following mention facts are evident that, there are established system and procedures for maintaining and utilizing physical, academic and support facilities.

Our College is certified by AISHE, LIC.

**Class Rooms:**

**Utilization:**

Classrooms are used for the regular academic activities (teaching and examination) as per the time-table.

**Maintenance:**

The maintenance of class rooms such as cleaning is carried out

with the help of housekeeping staff regularly.

Laboratory:

Utilization:

All the labs are used for the conduction of regular academic activities as per the time-table, which is prepared before the commencement of every semester.

Maintenance:

Before the commencement of each semester, laboratory incharge checks the stock of consumable resources and working condition of the laboratory equipment.

Library:

Utilization: EVERDAY 12 HOURS OPEN THE LIBRARY FOR THE STUDENTS

The students aspiring to use reading room have to enter their details such as name, department, login and logout time in the register kept at the entrance of the library.

Maintenance:

Qualified library staffs is employed for the maintenance of the library.

Sports Facility

Utilization:

The sports facility is made available to all the students throughout the year.

Maintenance:

Maintenance of the sport complex is supervised by Physical Education Department.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Paste link for additional information   | Nil                       |
| <b>STUDENT SUPPORT AND PROGRESSION</b>  |                           |
| <b>5.1 - Student Support</b>  |                           |
| <b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>                                       |                           |
| <b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>                                     |                           |
| nil   |                           |
| File Description  | Documents                 |
| Upload self attested letter with the list of students sanctioned scholarship  | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)                                      | <a href="#">View File</a> |
| <b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>        |                           |
| <b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b> |                           |
| Nil   |                           |
| File Description  | Documents                 |
| Upload any additional information   | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)                          | <a href="#">View File</a> |



|   |                           |
|---|---------------------------|
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>   | <b>D. 1 of the above</b>  |
| <b>File Description</b>   | <b>Documents</b>          |
| Link to Institutional website   | <b>Nil</b>                |
| Any additional information  | <a href="#">View File</a> |
| Details of capability building and skills enhancement initiatives (Data Template)   | <a href="#">View File</a> |
| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                           |
| <b>nil</b>  |                           |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                           |
|   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Any additional information  | <b>No File Uploaded</b>   |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)  | <a href="#">View File</a> |
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b> |                           |

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

49

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the Bhakta Kavi Narsinh Maheta University , the student council is formed. The class toppers, representative of girl students, students from NSS &NCC units, sports, & cultural

activities are included in the student council. University representative of the college is elected by the members from Student council.

For IQAC students representatives are nominated. for the year 2020-21 two students are nominated. 1. Banugariya Nirju and 2. Pada Hina

The cultural committee cultural events for the academic year 2020-21 and prepare budget for each representatives motivate the students' to Participate in various co-curricular activities like debate, education, drama, skit, mime, dance, intercollegiate seminar competition, exhibitions, poster making competition etc.

To encourage student for extracurricular activities, college has developed subject associations, where students can take part in various academic and co-curricular aspects.

The sports committee is formed in college to promote sport activities such as, soft ball, basket ball, Handball, .kho-kho, table tennis, badminton, carom, chess etc. girls students are members of women's grievance redressal cell. A committee is constituted by the college to promote for healthy environment to all female staff, students and faculties.

Local Anti -Ragging committee is the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. In the case of anti ragging our institute are friendly about this committee.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To create top class alumni network that maintain a good relationship between the alma mater and its alumni. To facilitate constant interaction with the alumni, maintain support mechanisms for alumni, network and create a healthy and sustainable relationship with the alumni. The M.M.college believes in creation an environment that foster continuous leaving development. We intend to keep our alumni engaged involves keeping their knowledge and skills up to date and their network expanding. The M.M.G. alumni explore in current global challenges and learn innovative solutions to overcome them. Please visit our site to be posted about the offering this semester.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

M M Ghodasara Mahila Arts and Commerce College, Junagadh is unique because it is committed to social upliftment through education. The Patel Kelvani Mandal, Junagadh manages the college.

### Vision

"Every girl of any caste, creed or religion or the remotest rural area of our region may obtain higher education and becomes socially, culturally & economically empowered to lead a dignified and noble life and contributes at her best in the progress story of our new Gujarat and our new India of the 21st century."

### Mission

"To make our college, an educational institution of wholesome development, where every girl student gets the best opportunity to develop and to strengthen her intellectual, physical and creative potentials and emerges as a mature honest and responsible citizen of our great Indians."

### Aims and Objectives

1. To promote the noble cause of higher education for girls.
2. To ensure that everydeserving student in the region get an opportunity who is deprivedof college education merely because of adverse socio-economic factors.
3. To cultivate self-confidencein our students, so that they become strong and knowledgable enough for further education and job opportunities.
4. To create social awareness amongst our students in form of inequalities arising from socio-economic factors.
5. To create a personalityto fight against injustice at all levels.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://mmgcollegejnd.edu.in/vision-mission.php">https://mmgcollegejnd.edu.in/vision-mission.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For Administration and Governance M M Ghodasara Mahila Arts and Commerce College has adopted a decentralized and participatory approach of governance to safeguard the operations of the college:

- The Board of Management, involving the President of the trust, an Advisory Committee and a Local Managing Committee, supervises the efficient functioning of the college.
- The Governing body is composed of President, Secretary, Principal, Vice Principal, Staff representatives.
- IQAC, a body of quality enhancement, initiates and monitors activities of the college as per the benchmarks.
- The members such as the heads of departments, internal exam coordinators, and the representative of Students' Council such as CRand GS, assists the Principal in decision making and formulation of policies.
- The Students' Council which is an elected body of students functioning under the guidance of staff to facilitates student-centric education.
- Administrative staff helps to achieve the administrative goals of the institution.
- College interacts with all major stakeholders through its Student Council, Staff Association, PTA, Alumni Association and Advisory Committee.
- College has NCC, NSS, saptdhara and etc. committee for smooth and efficient functioning of the extracurricular activities.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Curriculum Development

In our institution the professors from different departments like Gujarati, Commerce, Sociology and Economics work as members of Board of Studies in the university. Institution follows the guidelines of the university very strictly.

#### Teaching and Learning

The lectures are taken by using teaching methods like lectures, debates, group discussions and presentations. The professors deliver lectures through conventional method of white board and marker as well as ICT based teaching and learning tools. Also all the departments regularly take the feedback from the students.

#### Examination and Evaluation

Up to 2019-20 internal exams as well as external exams were conducted through conventional pen and paper method then after due to Covid-19 pandemic exams and assignments were taken as per guidelines provided by the Govt.

#### Research and Development

IQAC and Principal of the college regularly motivate the faculty members to improve and enhance teaching standards, learning standards and research standards. Most of the staff members of the college have published their research papers in national and international journals. Also the staff members encourage college students to participate in the events organized by the University, Govt. and etc. to enhance quality among them.

| File Description                                       | Documents                 |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded          |
| Paste link for additional information                  | <a href="#">Nil</a>       |
| Upload any additional information                      | <a href="#">View File</a> |

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,



administrative setup, appointment and service rules, procedures, etc.

M M Ghodasara Mahila Arts and Commerce College, Junagadh is managed by Patel Kelvani Mandal, Junagadh followed by the College Principal. The College Principal supervises the following departments for smooth functioning of the college:

- IQAC
- College Development Cell
- Vice Principals (one)
- Academic Departments consisting of : (a) Arts (b) Commerce (c) Science (d) Self Financed Courses
- Extra-Curricular Activities Committees consisting of : (a) Cultural Committee (SAPTDHARA) (b) Sports Committee (c) Women Development Cell (d) Grievance Redressal Committee (e) Anti-Ragging Committee (f) Students' Council
- Examination Committee
- Library Department consisting of Library Incharge, Assistant Librarian and other staff.
- Alumni Association.

Appointment and Service Rules:

- While implementing the appointment process for the government sanctioned post, it is necessary to strictly consider the educational qualifications, eligibility, experience, age limit, and technical qualifications prescribed for the post.
- While implementing the appointment process for the government sanctioned aided post as per the roster.
- No objection certificate should be obtained from the concerned authority for the recruitment of posts as per the roster while implementing the appointment process for government approved grant aided posts.
- The recruitment of non-teaching posts in college has to be adhered to the various rules and regulations of the Government issued from time to time.

| File Description                              | Documents                 |
|---|---------------------------|
| Paste link for additional information         | <a href="#">Nil</a>       |
| Link to Organogram of the institution webpage | <b>Nil</b>                |
| Upload any additional information             | <a href="#">View File</a> |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | <b>No File Uploaded</b>   |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Not available**

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Paste link for additional information | <a href="#">Nil</a>     |
| Upload any additional information     | <b>No File Uploaded</b> |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### For Teaching staff

The college has created a Self appraisal form which is to be filled by all the staff members. The Self-appraisal form includes aspects such as:

- Teaching methods adopted.
- Innovative practices carried out.
- Regularity and punctuality.
- Extracurricular participation.
- Suggestions for improvement in self competency.

#### For Non teaching staff

There is no Performance appraisal system.

| File Description                      | Documents           |
|---------------------------------------|---------------------|
| Paste link for additional information | <a href="#">Nil</a> |
| Upload any additional information     | No File Uploaded    |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is carried out by Poojan & Associates for

external audit.

And with an object to help the managing person to evaluate the efficiency of the administration internal audit is carried out for proper and accurate and maintenance of books of accounts. And this is verified by the auditor during the audit.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well-planned centralized financial management system to mobilize funds. The Resource Mobilization Policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The Institution is a centrally managed non-profit organization which ensures the income generated is spent for the institution only. A financial advisory body is in place to manage the funds. Funds are provided to meet the requirement of the institution. Adequate funds are provided for Sports, Cultural activities, Scholarships, Free ships to the deserving students. Transparency and accountability is ensured by conducting an annual audit of the statements.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The practices conducted by IQAC are:

### 1. Promotion of Research

IQAC promotes significant research environment amongst staff and students.

### 2. Streamlining of Administration

IQAC established a good pattern of administration. The Management and the Principal gives equal opportunities to staff members who are best suited for a particular task and also, they are provided with opportunities to enhance their skills.

### 3. Effective Teaching and internal examination

IQAC monitors full course completion and effective teaching in the classroom. IQAC also looks into the matter of internal exam and effective evaluation of the internal exam.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality education to the students through an effective and meaningful teaching-learning process is the main function of the college. This plays a vital role in enhancing the quality of the academic and co-curricular activities of the College in keeping

with its vision and mission. IQAC achieves above goal through following practices:

- Conducting academic check annually wherein departments are made to do a performance analysis based on results, assignments, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on this, the IQAC gives suggestions to the Departments for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
- Collecting feedback from students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the performance especially in academics. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has always been active in promoting gender equity and sensitization of students and staff on this issue through curricular/co-curricular/extra curricular.

Curricular components in education, psychology and sociology etc. Aim at inculcating sensitivity towards gender issues. Students are further sensitized through seminar held at virtual.

International women's day was celebrated on 8th march 2021 virtually. The college has facilities like a common room and medical room.

With special attention to the students physical security, there are security guards and CCTV cameras at strategic point within campus. There is grievance redressal committee to address gender related grievances of students, faculty and staff.

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |



|   |                                     |
|---|-------------------------------------|
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>  | <b>A. 4 or All of the above</b>     |
| <b>File Description</b>   | <b>Documents</b>                    |
| Geo tagged Photographs  | <a href="#">View File</a>           |
| Any other relevant information  | <b>No File Uploaded</b>             |
| <p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>   |                                     |
| <p><b>Solid waste management :</b></p> <p>Solid waste segregation is done manually. Institute appointed sweepers and casual workers are engaged with the cleaning and sweeping work regularly. Bins are used for segregating nonbiodegradable solid waste are disposed to municipality collection.</p> <p><b>Biomedical waste management :</b></p> <p>No hazardous chemicals and radio-active waste are generated on the college campus as the college basically imparts arts, commerce and bca subjects.</p> |                                     |
| <b>File Description</b>   | <b>Documents</b>                    |
| Relevant documents like agreements / MoUs with Government and other approved agencies   | <a href="#">View File</a>           |
| Geo tagged photographs of the facilities  | <a href="#">View File</a>           |
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>  | <b>A. Any 4 or all of the above</b> |

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded          |
| Any other relevant information                    | <a href="#">View File</a> |

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

| File Description   | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities                       | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | No File Uploaded          |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the college is the holistic development and empowerment of the girls students learner with this end in view the college strives to expose its students to emerging areas of knowledge and culture. The college takes various initiatives to promote and inclusive environment. Facilitating tolerance and

harmony towards culture, regional linguistic, communal, socioeconomic and other diversities.

The college maintains a merit based selection of students for all communities with the diverse socio-economic backgrounds predominantly from muslim community.

Celebration of various days of national and international importance. Students organized multi culture program in a collaborative way transcending socio-economic, communal, regional and diversities. Even in times the COVID-19 crises the college celebrated virtually.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college abides by and works to uphold Indian constitutional values (secularism, liberty, social justice and human dignity) for subject such as sociology and psychology discourses on constitutional values, rights and duties are incorporated in the curricula.

Institute organized virtual lectures on sensitized students about the constitutional values on 26th November 2021. On 1st December worlds aids day the students awareness about HIV and the social consequences for its patients. The IQAC arranged a virtual lecture on 14th April to commemorate the birthday of Dr. B.R. Ambedkar. Republic day was celebrated on 26th January 2021 and independence was celebrated on 15th august 2021 virtual.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

| <p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>  | <p>C. Any 2 of the above</p> |           |                                |                           |  |                  |                                |                  |  |
|---|------------------------------|-----------|--------------------------------|---------------------------|--|------------------|--------------------------------|------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="100 692 539 757">File Description</th> <th data-bbox="547 692 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="100 757 539 822">Code of ethics policy document</td> <td data-bbox="547 757 1437 822" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="100 822 539 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="547 822 1437 1115" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="100 1115 539 1180">Any other relevant information</td> <td data-bbox="547 1115 1437 1180" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>   | File Description             | Documents | Code of ethics policy document | <a href="#">View File</a> | Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded | Any other relevant information | No File Uploaded |  |
| File Description  | Documents                    |           |                                |                           |  |                  |                                |                  |  |
| Code of ethics policy document  | <a href="#">View File</a>    |           |                                |                           |  |                  |                                |                  |  |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims  | No File Uploaded             |           |                                |                           |  |                  |                                |                  |  |
| Any other relevant information  | No File Uploaded             |           |                                |                           |  |                  |                                |                  |  |
| <p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>  |                              |           |                                |                           |  |                  |                                |                  |  |
| <p>Our institution is aware of its responsibility to empower the young girls students under its tutelage not only through its pedagogical expertise in the chosen stream but also through value education for enhancement of their moral growth. The institute celebrated virtually national and international importance are integrant part of value education through which the students were imbided with the spirit of patriotism, tolerance, universal brotherhood, peace and the like through celebration of birth anniversary of our national heroes.</p> <p>For the academic year 2020-21, we have celebrated independence day, constitution day, international women's day and international yoga day were observed virtually.</p> <p>The institution believes that the celebration and the active participation in these events will foster the all-round development of young students, many of whom will becomes the leaders of tomorrow.</p> |                              |           |                                |                           |  |                  |                                |                  |  |

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1 :

- Stimulation of E-learning process

### Objectives :

- To overcome the situational impediments due to COVID-19
- To continue with the academic exercises through online mode.

### Context :

To revive the academic exercises during pandemic.

### The Practice :

- Online classes were taken using different online platforms.

### Evidence of Success :

- Motivational online classes were organized.

### Problems of the Practice :

- Poor network at times stood in the way.
- Data packs were costly for economically backward students.
- Physical disconnectivity hamper the student-centric activities within the campus.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution strives to move the heritage of academic excellence for more than four decades with its commitment to provide a holistic and inclusive education for young girl learners.

The college caters to a heterogeneous composition of students.

The institution holds a democratic governance through several subcommittees.

The academic calendar is maintained concomitantly with the university academic calendar.

The institution maintains consistent methodology to insure high quality deliverance with the use of ICT enable classes.

A specious library, with curriculum based books, reference books, journal and IT enabled reading resources act as valued infrastructural provision.

The institution maintains its on "Student Feedback Form".

The institution encourages participation of the students in various co-curricular activities.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- To organize workshop on career counselling for the students.

- To initiate programs aiming at strengthening institutional social responsibilities and outreach activities.
- To observe the days of national and international importance departmentally for ensuring intense student participation
- To include psychological counselling in a holistic manner for the improvement of the student's mental health.
- To promote further Entrepreneurship Development activities for the students.
- To emphasize the value-based education for inculcating core values among the students.
- To organize campus interview for the final year students.